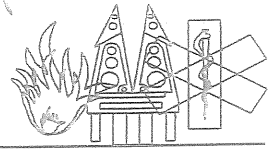


SIGNATURE COPY



Newport Township Fire Protection District

39010 Caroline Avenue
Wadsworth, Illinois 60083

Emergency - 911 or (847) 623-2161 • Fire Station (847) 336-1080 • Fax (847) 336-1097 • mail@newportfire.org

Mark Kirschhoffer - Fire Chief

John Brewer

Joe Stanonik

Doug Reno

Trustees

Meeting Minutes of the Board of Trustees of the
Newport Township Fire Protection District
Meeting Date May 14, 2014

Meeting Called To Order:

- Board President Stanonik called the May14, 2014 monthly Board Meeting of the Newport Township Fire Protection District to order at 7:00 pm. The meeting was held at the Newport Township Fire Station 1 and was publicly posted.

Pledge of Allegiance:

- Recital of the Pledge of the Allegiance was lead by President Stanonik.

Roll Call:

- Trustee Stanonik present, Trustee Reno present and Trustee Brewer Present. A quorum was achieved. Also attending the meeting Fire Chief Kirschhoffer, Deputy Chief Edmonds and Fire District Legal Counsel John Kelly.

Public Comment:

- None.

Correspondence:

- Several thank you letters received.

Approval of Minutes:

- Trustee Stanonik motioned to approve the April 16, 2014 Board Meeting Minutes with a correction in new business reimbursement vote to indicate Trustees Stanonik, Reno and Brewer indicating an AYE vote by roll call. Second by Trustee Brewer with a roll call vote for approval. Trustee Stanonik AYE, Trustee Reno AYE, and Trustee Brewer AYE. Motion accepted per roll call vote.

Treasurer Report:

- Treasurer Reno presented the May 2014 Treasurer Report for approval. Treasurer Reno requested the removal of line item # 576 for unit 1456 and correct \$3462.86 expenditure to that line item. Trustee Stanonik motioned to accept the Treasurer Report as presented. Second Trustee Brewer with a roll call vote for approval. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Brewer AYE. Motion accepted per roll call vote.

Payment of Bills:

- Trustee Stanonik motioned to pay the April disbursements as presented on the 05/13/14 payable report totaling \$147,029.00. Second by Trustee Brewer. A roll call vote for approval was called with Trustee Stanonik voting AYE, Trustee Reno voting AYE and Trustee Brewer voting AYE. Motion accepted per roll call vote.

Fire Chiefs Report:

- Fire Chief informed the Board that remodeling construction of fire station 2 is complete. Radio communications for Station 2 will be complete by this week end.
- Fire Chief reported tender 1464 is currently at Pro Poly Corporation, Augusta, Wisconsin for tank repairs as agreed upon. This is a warranty repair.
- Fire Chief requested a date for a budget work shop meeting with the Board. The Board agreed to meet Tuesday May 20, 2014 at 10 am. Chief Kirschhoffer will publicly post a special meeting agenda for this meeting.

- Representative Osmond submitted a State of Illinois Grant for Newport fire station remodeling which was discussed.
- Attorney Kelly was requested to investigate the possibility of declaring Station 2 property tax exempt.
- The Insurance Service Organization (ISO) requested a 2014 date to reevaluate the Newport Township FPD. Chief and Deputy Chief will meet with the ISO representative May 22.
- Chief Kirschhoffer advised the Board of Trustees a Kirschhoffer Truck Service Inc. (KTSI) credit card was used for station 2 remodeling materials purchases several times during the remodeling project. The purpose of the KTSI credit card use was Fire District credit cards were at the maximum limit of credit at the time of purchases. Reimbursement was made to KTSI with no pass through expense.

Attorney Report:

- Zion/Newport joint account bank statements for February, March and April 2014 were received. Attorney Kelly made a request to the City of Zion's legal counsel to split the fund balance for purpose of Newport building remodel project as directed by the Board of Trustees. No reply as of this meeting.
- Board of Trustee referendum discussion with legal counsel. Further discussion at the budget work shop meeting May 20, 2014.
- Tentative Budget approval at the June monthly meeting.

Old Business:

- No action.

New Business:

- Antioch Rescue Squad donation of equipment was discussed. Chief and Deputy Chief will meet with an ARS representative this week.
- Internal Control policy was discussed with a Board recommendation to have the Fire District Auditor review before adoption.

- Health and Wellness policy was reviewed. Will act on this policy next board meeting.
- Purchasing policy discussion with a Board recommendation to have the Fire District Auditor review before adoption.

Adjournment:

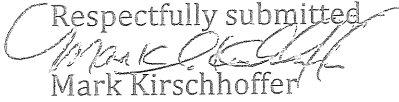
Motion by Trustee Stanonik to adjourn at 7:50 pm. Seconded by Trustee Brewer with Trustees Stanonik and Reno and Brewer voting AYE. Motion carried and meeting adjourned.

Next regular Board of

Trustees meeting:

Wednesday June 11, 2013 at 7:00 pm.

Respectfully submitted



Mark Kirschhoffer

Fire Chief

05/15/14

JB
OK

BOARD MEETING MINUTES

14
Accepting the May 20, 2014 Special Board Budget Workshop Minutes

of the Board of Trustees

Newport Township Fire Protection District.

President Stanonik: Joseph Stanonik

Trustee Reno: Douglas L. Reno

Trustee Brewer: John W. Brewer