



Newport Township Fire Protection District

39010 Caroline Avenue
Wadsworth, Illinois 60083

Emergency - 911 or (847) 623-2161 • Fire Station (847) 336-1080 • Fax (847) 336-1097 • mail@newportfire.org

Mark Kirschhoffer - Fire Chief

John Brewer

Joe Stanonik

Doug Reno

Trustees

Meeting Minutes of the Board of Trustees of the
Newport Township Fire Protection District

Meeting Date January 9, 2013

Meeting Called To Order:

- Board President Stanonik called the January 9, 2013 monthly Board Meeting of the Newport Township Fire Protection District to order at 7:00 pm. The meeting was held at the Newport Township Fire Station and was publicly posted.

Pledge of Allegiance:

- Recital of the Pledge of the Allegiance was lead by President Stanonik.

Roll Call:

- Trustee Stanonik present, Trustee Reno present and Trustee Brewer present. A quorum was achieved. Also attending the meeting Fire Chief Kirschhoffer, Deputy Chief Edmonds and Fire District Counsel John Kelly.

Public Comment:

- None.

Approval of Minutes:

- Trustee Stanonik motioned to approve the December 12, 2012 Tax Levy Hearing minutes as presented. Second by Trustee Reno with a vote to approve the minutes as presented. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Brewer AYE; motion carried.
- Trustee Stanonik motioned to approve the December 12, 2012 Board meeting minutes as presented. Second by Trustee Brewer with a vote to approve the minutes as presented.

Trustee Stanonik AYE, Trustee Reno AYE and Trustee Brewer voting AYE; motion carried.

- Trustee Stanonik motioned to approve the December 12, 2012 Executive Closed Session meeting minutes as presented and leave minutes closed. Second by Trustee Brewer with a vote to approve. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Brewer AYE: motion carried.

Treasurer Report:

- Treasurer Reno presented the January 2013 Treasurer Report for approval as presented. Trustee Stanonik motioned to approve the January treasurer report as presented. Second Trustee Brewer with a roll call vote; Trustee Stanonik AYE, Trustee Reno AYE and Trustee AYE. Motion carried.

Further discussion proceeded regarding the treasurer report.

- Discussion regarding the Zion/Newport joint account
- PCN Bank was not able to find the signature cards when Trustee Reno stopped to sign. Trustee Reno signed a temporary card.
- Trustee's Stanonik and brewer will have the cards signed as soon as possible but will call ahead to make sure the bank cards are available.
- Trustee Brewer suggested a third department credit card for day to day operations. The Bureau will handle accountability of this card.

Payment of Bills:

- Treasurer Reno presented the January 2013 bills to be paid. Motion to pay the January 2013 bills as presented totaling \$ 54,621.40 by Trustee Stanonik. Second Trustee Brewer with a roll call vote. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Brewer AYE. Motioned carried.

Correspondence:

- Received payment w/letter of thanks from RESC USA for the use of the training room.
- Letter received from Attorney Paul Zagoras
- Resident thank you letters received.

Fire Chiefs Report:

- Chief Kirschhoffer reported a walk out ceremony was held for retired Captain Ryckman Monday evening 1-7-13. The majority of the Department personnel participated.
- Chief Kirschhoffer recommended to the Board the need to purchase a new stand by generator for the Fire Station. The old generator failed and the station is currently protected by a rental generator.
- Fire Chief Kirschhoffer recommended purchase of new turn out gear racks to provide gear storage when remodeling begins.

Attorney Report:

- Attorney Kelly presented the contract entered with Belli and Belli Architects in October 2012 for ratification vote of approval. Motion called for an approval vote for the Belli and Belli Architect firm for remodeling plans for Newport Township Fire Station One by Trustee Stanonik. Second by Trustee Brewer with a request for a roll call vote for the contract as presented. Trustee Stanonik AYE, Trustee Brewer AYE and Trustee Reno NAY. Motion carried
- Attorney Kelly presented a Fund Balance Policy Resolution number 3-R-01 for approval. This resolution will be placed on the February board of Trustee meeting agenda for vote.

Old Business:

- EE Gross lease agreement was presented for approval. After Board of Trustee discussion the lease approval was tabled until February 2013 meeting.
- Lake County Hose and Equipment Lease for storage were discussed by the Board followed by a motion by Trustee Stanonik to begin the lease for temporary storage February 1, 2013. Second by Trustee Brewer followed by a roll call vote. Trustee Stanonik AYE, Trustee Brewer AYE and Trustee Reno NAY. Motion Carried.
- Five person Board was discussed by the Board of trustees with no action taken.

New Business:

- Banking and Loans discussed. Mortgage and current Bank were discussed at length. Trustee Reno will contact another Bank to investigate rates and services while Chief Kirschhoffer