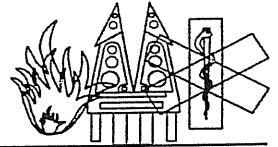


**Newport Township Fire Protection District**

39010 Caroline Avenue  
Wadsworth, Illinois 60083



Emergency - 911 or (847) 623-2161 • Fire Station (847) 336-1080 • Fax (847) 336-1097 • mail@newportfire.org

**Mark Kirschhoffer - Fire Chief**

**John Brewer**

**Joe Stanonik**

**Doug Reno**

**Trustees**

**Meeting Minutes of the Board of Trustees of the**

**Newport Township Fire Protection District**

**Meeting Date October 10, 2012**

**Meeting Called To Order:**

- Trustee Brewer called the October 10, 2012 Board Meeting of the Newport Township Fire Protection District to order at 7:03 pm. The meeting was held at the Newport Township Fire Station and was publicly posted.

**Pledge of Allegiance:**

- Recitals of the Pledge of the Allegiance lead by Trustee Brewer

**President Pro Tem**

**Appointment:**

- In absence of Board President Stanonik, Trustee Reno motioned to appoint Trustee Brewer President Pro tem for the October meeting followed by a roll call vote indicating Trustee Reno voting AYE, Trustee Brewer voting AYE and Trustee Stanonik absent. Motion passed.

**Roll Call:**

- Trustee Reno present, Trustee Brewer Present and Trustee Stanonik absent. A quorum was achieved. Also attending the meeting Legal Counsel John Kelly, Fire Chief Kirschhoffer and Deputy Chief Edmonds.

**Public Comment:**

- None

### **Approval of Minutes:**

- Trustee Reno motioned to approve the September 12, 2012 Board meeting minutes. Second to the motion Trustee Brewer with Trustee Reno calling for discussion. Trustee Reno questioned Budget Planning in the Old Business area as Trustee Reno felt all Board members agreed that the Board of Trustees would create the 2013 budget. Trustee Reno felt the minutes should reflect such. Chief Kirschhoffer pointed out that Trustee Brewer and Trustee Stanonik stated they preferred having the Chief create the budget for Board approval. Continued discussion followed by a vote to approve the minutes as written. Trustee Reno AYE, Trustee Brewer AYE and Trustee Stanonik absent. Motioned carried.

### **Treasurer Report:**

- Trustee/Treasurer Reno presented the October 2012 treasurer report for approval. Motion Trustee Reno to approve the October treasurer report as presented. Second Trustee Brewer with a recall vote indicating Trustee Reno AYE, Trustee Brewer AYE and Trustee Stanonik absent. Motion carried.
- Zion/Newport joint tax area account report. Attorney Kelly informed the Board no correspondence was received from the City of Zion or its legal Council. A complaint has been filed allowing 30 days to reply.

### **Payment of Bills:**

- Treasurer Reno presented the October 2012 bills to be paid for Board approval. Motion to pay the bills as presented by Trustee Reno and second by Trustee Brewer with discussion. Discussion regarding sales tax on a mechanics tools purchase for department on the Fire District credit card. The Sears purchase for shop tools will have the tax ID number included in the return payment along with removing sales tax from the purchase. The motion was called for vote with Trustee Reno voting AYE, Trustee Brewer AYE and Trustee Stanonik absent. Motioned carried.

### **Correspondence:**

- Correspondence from North Chicago and Gurnee Fire Departments where presented.

### **Fire Chiefs Report:**

- Chief Kirschhoffer reported the 2012 Fire District audit is substantially complete.
- Global Fire Equipment the local Pierce Manufacturing Dealer met with Chief Kirschhoffer and agreed to remove rust then paint the compartment doors on Squad 1458 at Global's expense per Company President Mike Mikoola. Lieutenant Schreiner will make an appointment with Global as soon a pump testing is complete on the Newport engines.

### **Attorney Report:**

- Attorney Kelly explained that recent rulings from Medicare require all ambulance billing for calls are required to be billed by the host department. This requires departments requesting mutual aid assistance to bill the call not the mutual aid provider. Billing by agencies other than the host ambulance agency could be construed as fraud.
- Belli and Belli contract for fire station remodeling was approved for signature by Attorney Kelly. Board President Stanonik will sign and return to Belli and Belli.
- The December meeting the Fire District must adopt the 2012 levy.
- All documentation needed for the Lake County Forest Preserve land purchase has been received from Mr. OJ DuTemple. This is the Fire District property located at Crawford Road and Stateline Road which was donated by the DuTemple Family.
- Board discussion of the Foster Coach/Medtec ambulance purchase which Newport declined. Prepaid funds including interest will be returned. Foster Coach will quote a Horton ambulance with a 2013 Ford chassis at the same agreed price.
- November Board meeting change of date to Monday November 19, 2012 was agreed upon by Board of trustees

### **Old Business:**

- Fire Station remodeling proposals:
  - Lengthy Board discussion regarding the Station 1 proposal for remodeling. No action taken.
- E.E. Gross building proposal for Station #2:
  - Mr. Michael Gross of E.E.Gross Well Drilling attended the meeting for discussion with the Board regarding a

long term rental agreement. Considerable discussion with no action taken.

- Septic System Installation:
  - Discussed the status of the septic system installation. Chief Kirschhoffer had spoken with the contractor that indicated the Lake County Health Department may be holding the project for technical reasons. Chief Kirschhoffer will contact the contractor and Health Department.
- Five Board Member:
  - Trustees recommended Attorney Kelly prepares a resolution to create a 5 person Board and have ready for the November 2012 meeting.
- Full Time Personnel Testing:
  - The Chief and College of DuPage are working on the process and date for the Full Time personnel testing. Should have everything complete for approval at the November meeting.
- New Ambulance Status:
  - Chief and Lieutenant Schreiner are working with Foster Coach.

**New Business:**

- Wintrust Banking Services Presentation:
  - Wintrust was not able to make this meeting and will be placed on the November agenda

**Closed Session:**

- None required

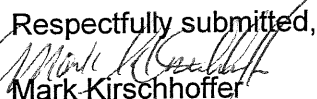
**Adjournment:**

Motion by Trustee Reno to adjourn at 8:10 pm. Second Trustee Brewer with Trustees Reno and Brewer voting AYE and Trustee Stanonik absent. Motion Carried and meeting adjourned.

**Next regular Board of**

**Trustees meeting:**


Wednesday November 14, 2012 at 7:00 pm

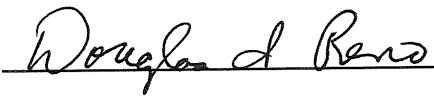
Respectfully submitted,  
  
Mark Kirschhoffer

Fire Chief

10/15/12

Accepting the October 10, 2012 meeting minutes  
of the Newport Township Fire Protection District.

President Stanonik: 

Trustee Reno: 

Trustee Brewer: ABSENT