

Mark Kirschhoffer - Fire Chief

Peter Campanella

Joe Stanonik

Doug Reno

**Trustees**

Meeting Minutes of the Board of Trustees of the  
Newport Township Fire Protection District  
Meeting Date July 26, 2011

**Meeting Called to Order:**

- **The July 26, 2011 Board Meeting** of the Newport Township Fire Protection District was called to order at 8:00 am by Board President Stanonik. The meeting was held at the Newport Township Fire Station and publicly posted.

**Pledge of Allegiance:**

- Recitals of the Pledge of Allegiance lead by Board President Stanonik.

**Roll Call:**

- Trustee’s Stanonik, Campanella and Reno were present. A quorum was achieved. Also attending Fire District legal counsel John Kelly, Chief Kirschhoffer and Deputy Chief Edmonds.

**Public Comment:**

- None

**Approval of Minutes:**

- Trustee Campanella moved to approve the **May 17, 2011** meeting minutes as presented, second by Trustee Stanonik with a roll call vote indicating Trustee’s Stanonik AYE, Trustee Campanella AYE and Trustee Reno AYE. No NAY vote and motion passed.
- Trustee Stanonik moved to approve the **June 21st, 2011** meeting minutes as presented, second by Trustee Reno with a roll call vote indicating Trustee’s Stanonik, Campanella and Reno AYE and no NAY vote. Motion approved.

- Trustee Stanonik moved to approve the **June 27, 2011** meeting minutes as presented, second by Trustee Campanella with discussion regarding the minutes. Minutes were tabled and returned to Chief Kirschhoffer for corrections then review and approval at the August board meeting.
- Trustee Stanonik moved to approve the **July 21, 2011** special budget meeting minutes as presented, second by Trustee Reno with a roll call vote indicating Trustee's Stanonik, Campanella and Reno AYE and no NAY vote. Motion approved.

**Treasurer Report:**

- The July 2011 Treasurer Report was not available and will be presented at the August meeting.

**Payment of Bills:**

- Trustee Campanella moved to pay the July bills as presented, second Trustee Stanonik with a roll call vote. Trustee Stanonik AYE, Trustee Campanella AYE and Trustee Reno AYE and no NAY votes. Motion passed.

**Correspondence:**

- Received the password from State Treasurer and forwarded to Auditor.
- Thank you letters for storm assistance from Village and residents.

**Fire Chief Report:**

- Chief reported on recent storms. Newport Fire Department assisted the Village of Wadsworth and Beach Park opening roads. Many downed power lines and trees. There may be a disaster declaration with reimbursement attached.

**Attorney Report:**

- Attorney Kelly reported the letters to residents with property surrounding the strip of land being traded to the Village of Wadsworth from the Fire District were sent out. No replies as of yet.
- Reported of new legislation that will change the full time hiring list to a statewide list. This would change hiring practices and training academies.

- Trustee Campanella questioned the dollar amount Chief Kirschhoffer is allowed to spend with out Board approval. Chief Kirschhoffer currently has the ability to spend \$5000.00 in emergencies without prior approval. The Board will review.

**Old Business:**

- Discussed the offer from the Lake County Forest Preserve for the Fire District Crawford Road property and decided to offer was to low and the Board rejected. Trustee Stanonik will have a for sale by owner sign made for the property and post.

**New Business:**

- The imperial Supply bill for shop supplies including nuts, bolts and wire connectors was discussed and agreed to pay.
- Chief surveyed and reported how other local departments handle Lieutenant pay increase when promoted. This would effect Newport SOG 18. Chief was instructed to place on the August agenda.
- Attorney Kelly suggested the board adopt the proposed budget and Attorney Kelly will publish in the local newspaper. There must be a 30 day period of posting and having the budget available for public to review. Board must have a special meeting to adopt the final budget unless the Board reschedules their regularly scheduled August meeting to August 30<sup>th</sup>. The Board agreed to move the next meeting to August 30<sup>th</sup> rather than have a special meeting. Trustee Stanonik motioned to adopt the tentative 2011 budget as presented. Second by Trustee Reno with a roll call vote. Trustee Stanonik AYE, Trustee Campanella AYE and Trustee Reno AYE and no NAY votes. Motion passed.
- Board agreed to have Andres Billing Service do direct deposit for ambulance billing checks.

**Closed Session:**

- Motion Trustee Stanonik to move into executive closed session for madders involving personnel at 8:14 am. Second Trustee Campanella with a roll call vote. Trustee Stanonik AYE, Trustee Campanella AYE and Trustee Reno AYE and no NAY votes. Motion passed.

**Return to Open Session:**

- Motion by Trustee Campanella to return to open session with no action being taken, second Trustee Reno at 8:45 am with a roll call vote. Trustee Stanonik AYE, Trustee Campanella AYE and Trustee Reno AYE and no NAY votes. Motion passed.
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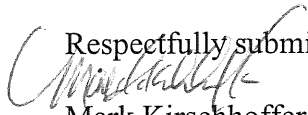
**Adjournment:**

Trustee Stanonik moved to adjourn the June 2011 meeting 9:30 AM and seconded by Trustee Reno. Trustee's Stanonik, Campanella and Reno voted AYE and no NAE vote. Meeting adjourned

**Next regular Board of Trustee meeting:**

Budget and Appropriation meeting August 30, 2011 at 8:00 am followed by the regular Board meeting at 8:15 am

Respectfully submitted,

  
Mark Kirschhoffer  
Fire Chief