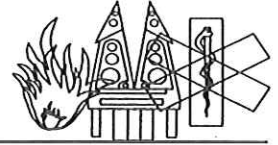


Newport Township Fire Protection District

39010 Caroline Avenue
Wadsworth, Illinois 60083

SIGNATURE
COPY



Emergency - 911 or (847) 623-2161 • Fire Station (847) 336-1080 • Fax (847) 336-1097 • mail@newportfire.org

Mark Kirschhoffer - Fire Chief

Craig Johnson

Joe Stanonik

Joe Kust

Trustees

Meeting Minutes of the Board of Trustees of the

Newport Township Fire Protection District

Meeting Date January 10, 2018

Meeting Called To Order:

- The January 10, 2018 Board of Trustees meeting of the Newport Township Fire Protection District was called to order by Board President Stanonik at 7:00 pm. The meeting was held at the Newport Township Fire Station 1 and was publicly posted.

Pledge of Allegiance:

- Recital of the Pledge of the Allegiance was led by Trustee Stanonik.

Roll Call:

- Trustee Stanonik present, Trustee Johnson present and Trustee Kust arrived after roll call which constitutes a quorum. Also attending the meeting Legal Counsel John Kelly, Chief Kirschhoffer and Deputy Chief Edmonds

Public Comment:

- None

Correspondence:

- Final copies of the 2017 financial audit arrived.

Approval of Minutes:

- December 13, 2017 Board Meeting Minutes:
 - Trustee Stanonik motioned to approve the December 13, 2017 Board meeting minutes as presented. Second by Trustee Johnson followed by a roll call vote to approve. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion accepted per roll call vote.
- December 13, 2017 Executive Session Board Meeting Minutes:
 - Trustee Stanonik motioned to approve the December 13, 2017 Executive Session Board meeting minutes as presented and keep the minutes closed. Second by Trustee Johnson followed by a roll call vote to approve. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion accepted per roll call vote.

- December 18, 2017 Special Board Meeting Minutes:
 - Trustee Johnson motioned to approve the December 18, 2017 Special Board meeting minutes as presented. Second by Trustee Stanonik followed by a roll call vote to approve. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion accepted per roll call vote.

Treasurer Report:

- Treasurer Johnson presented the January 2018 Treasurer Report to the Board for approval. Trustee Stanonik motioned to approve the January 2018 Treasurer Report as presented. Second by Trustee Kust followed by roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion accepted by roll call vote.

Payment of Invoices:

- Trustee Stanonik motioned to approve payment of the January, 2018 invoice payment check run totaling \$68,403.84. Second by Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion accepted per roll call vote.

Fire Chiefs Report:

- Chief Kirschhoffer informed the Board of Trustees the ambulance billing service switch to Paramedic Billing Service is complete and in service since January 1st. The switch in billing service was without problems.
- Chief Kirschhoffer reported the donated Round Lake ambulance will eventually replace the current 1443 ambulance and is awaiting IDPH inspection then will be placed in service..
- Chief Kirschhoffer briefed the Board on recent structure fire activity in the Fire District.
- In house apparatus repairs and maintenance is going well.

Attorney Report:

- No report

Old Business:

- No report

New Business:

- An Ordinance adopting the prohibiting of Sexual Harassment was presented for approval by Attorney Kelly. Motion Trustees Johnson to approve Ordinance 2018-0-01. Second Trustee Kust followed by

roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion passed by roll call vote.

- Newport Township Fire Protection District updated and revised Sexual Harassment Policy number 1-27 was presented for approval by Attorney Kelly. Motion Trustees Johnson to approve Sexual Harassment Policy 1-27. Second Trustee Kust followed by roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion passed by roll call vote.
- Adopt the Newport Township Fire Protection District 2018 meeting schedule. Motion Trustee Stanonik to approve the 2018 schedule. Second Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion passed by roll call vote.
- Personnel and Staffing: Motion Trustee Stanonik to approve Paul Maplethorpe for the position of volunteer/paid on call Deputy Chief. Second Trustee Kust followed by a roll call vote. Trustee Stanonik AYE, Trustee Johnson AYE and Trustee Kust AYE. Motion passed by roll call vote.

Adjournment:

- Motion Trustee Stanonik to adjourn at 7:45 pm. Seconded by Trustee Kust. Meeting adjourned.

Next regular Board of Trustees meeting:

- Board of Trustee meeting Wednesday February 14, 2018 at 7:00 pm

Respectfully submitted,


Mark Kirschhoffer

Fire Chief

1/25/18

Accepting the January 10, 2018 Newport Township Fire Protection District Board of Trustees District Meeting Minutes.

President Stanonik:



Trustee Johnson:

ABSENT

Trustee Kust: