

Newport Township Fire Protection District

39010 Caroline Avenue
Wadsworth, Illinois 60083

Emergency - 911 or (847) 623-2161 • Fire Station (847) 336-1080 • Fax (847) 336-1097 • mail@newportfire.org

Mark Kirschhoffer - Fire Chief

Craig Johnson

Joe Stanonik

Doug Reno

Meeting Minutes of the Board of Trustees of the **Trustees**

Newport Township Fire Protection District

Meeting Date February 10, 2016

Meeting Called To Order:

- Board President Stanonik called the February 10, 2016 monthly Board meeting of the Newport Township Fire Protection District to order at 7:00 pm. The meeting was held at the Newport Township Fire Station 1 and was publicly posted.

Roll Call:

- Trustee Stanonik present, Trustee Reno present and Trustee Johnson present which constitutes a quorum. Also attending the meeting Fire Chief Mark Kirschhoffer, Deputy Chief Edmonds, Fire District Legal Counsel John Kelly.

Pledge of Allegiance:

- Recital of the Pledge of the Allegiance was lead by President Stanonik.

Public Comment:

- John Idleburg introduced himself and stated he is running for Lake County Board District 4.

Correspondence:

- RescUSA thank you letter with a \$1000.00 donation check for assistance with 2015 training.

Approval of Minutes:

- Trustee Stanonik motioned to approve the January 13, 2016 Board Meeting Minutes as presented. Second by Trustee Johnson followed by a roll call vote to approve. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.
- Trustee Stanonik motioned to approve the January 25, 2016 Special Board Meeting Minutes as presented. Second by Trustee Reno followed by a roll call vote to approve. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.

Treasurer Report

- Treasurer Reno presented the February 2016 Treasurer Report. Trustee Stanonik motion to approve the February 2016 Treasurer Report as presented. Second by Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE and Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.
- Board discussion as to the status of the City of Zion and Newport TWNP FPD joint tax area account reconciliation which was agreed to be correct.

Payment of Invoices:

- Treasurer Reno presented February 2016 invoices for payment. Trustee Stanonik motioned to pay the February 2016 invoices as presented. Second by Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.

Fire Chiefs Report:

- Office of the State Fire Marshal revolving loan for fire engine purchase check was deposited in a separate Newport account for tracking purposes.
- Monthly recap is included in the Trustee packets with no discussion.
- Chief Kirschhoffer presented a proposal from Dam Snell and Taveirne auditing firm for the 2016 audit. Board will review with no action taken.

Attorney Report:

- Attorney Kelly will send Chief Kirschhoffer a sample FLMA policy for review.
- Fire House reporting contract being reviewed by Attorney Kelly.

Old Business:

- **None**

New Business:

- Worker Compensation Claim; Motion by Trustee Stanonik to move to closed session for discussion regarding personnel under section 2c1 of the Open Meetings Act at 7:40 pm. Second by Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.

Closed Session:

- Board President Stanonik motioned to move to a closed session for personnel discussion under Section 2c1 of the open meetings act at

7:40pm. Second by Trustee Johnson followed by a roll call vote. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion accepted per roll call vote.

Return to Open Session:

- The Board of Trustees resumed Open Session at 8:15 pm with no action taken while in Closed Session.


Adjournment:

- Motion by Trustee Stanonik to adjourn at 8:20 pm. Seconded by Trustee Reno followed by roll call vote. Trustee Stanonik AYE, Trustee Reno AYE and Trustee Johnson AYE. Motion carried per roll call vote and meeting adjourned.

Next regular Board of Trustees meeting:

- Wednesday March 9, 2016

Respectfully submitted,


Fire Chief Mark Kirschhoffer

2/15/16

Accepting the February 10, 2016 Newport Township Fire Protection District Board of Trustees District Meeting Minutes.

President Stanonik: ABSENT

Trustee Reno: Douglas A. Reno

Trustee Johnson: Craig Johnson